

DOMESTIC VIOLENCE ADVOCATE- COMMUNITY SERVICE OFFICE (CSO)

WHO WE ARE —

Since 1903, YWCA Spokane has been helping women and children overcome social, economic, and personal barriers in order to accomplish their goals and achieve healthier and more fulfilling lives.

Today, areas of focus include supporting victims of intimate partner domestic violence, promoting early childhood education, and fostering the economic advancement of women. In addition to providing free, confidential, and trauma-informed programs and services to approximately 15,000 in and around Spokane, YWCA is focused on breaking generational cycles of violence and confronting racial and social justice issues impacting our clients and our community.

Please visit ywcaspokane.org/about/our-impact/ to learn more.

BENEFITS OF BEING A YWCA SPOKANE TEAM MEMBER —

Compensation for this role:

Pay Range: \$17.50-19.50 per hour

Additional Pay Opportunity:

- **Bilingual Pay Differential** – additional **\$3 per hour pay premium** for employees who utilize a qualifying second language in the workplace, applicable to all hours worked.

Position: Hourly, non-exempt, full-time

Schedule: 40 hours per week; Monday-Thursdays 8:00-5:00; Fridays 8:00-3:00

The YWCA Spokane offers a competitive benefits* package for full-time employees including:

- Medical, dental and vision insurance
- Paid Holidays
- Paid Time Off (accessible at time of hire)
- Ongoing training and development
- Flexible Spending & Dependent Care Account Options
- Employer Paid Life Insurance
- Employee Assistance Program
- Employer funded retirement plan & 401K options
- 50% off YMCA Membership

**Benefit eligibility dependent upon employment status.*

WHAT WE ARE LOOKING FOR —

CSO Advocates' primary responsibilities are to provide outreach, support and direct services to victims of domestic violence through the DSHS community service office, and to advocate on a systems level for survivors of domestic violence. This position may be assigned some of all of the following position responsibilities.

WHAT YOU WILL BE DOING —

This position's primary responsibilities include;

- Work independently on site at YWCA main, and in two local community service offices
- Receive referrals from CSO staff and provides one-on-one case management advocacy for survivors of domestic violence including crisis intervention when needed and assisting these clients with drafting a Family Violence Plan.
- Inform survivors of their rights and of services offered within the DSHS system. Provide survivors with information about domestic violence and provide safety planning and referral information when requested.

- Provide an active link between DSHS survivors and the services provided at the YWCA to include shelter, legal, Advocacy Support Center, and the Women's Opportunity Center with a focus on bridges appropriate clients to WOC essentials classes.
- Document appropriate information on the DSHS e-JAS system.
- Provides statistical reports monthly or when requested.
- Supply the CSO with educational material to promote public and professional awareness of the barriers victims of domestic violence face.

WHAT YOU WILL BRING TO THE POSITION —

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

- Bachelor's Degree in social work, counseling or other related field.
- Experience working with survivors of trauma preferred.
- Must maintain 20 hours of ongoing training on domestic violence issues annually.

YWCA Spokane values a diverse workplace and strongly encourages women, people of color, LGBT individuals, people with disabilities, members of ethnic minorities, foreign-born residents, veterans, and survivors of domestic violence to apply.

HOW TO APPLY

Please apply by following the hyperlink and following the application instructions on our job portal: [AppOne—YWCA Spokane Job Openings](#).

**Applications that do not include both a resume and cover letter may not be accepted.*

YWCA of Spokane is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.